



Vidya Prasarak Mandal's  
**DR. GHALI COLLEGE**  
**GADHINGLAJ**  
Affiliated to Shivaji University



◀ **CODE OF CONDUCT FOR TEACHERS** ▶

1. The teacher's behavior should be ideal.
2. The teacher should consider himself a guide for society.
3. The identity of the teacher should be "Architecture of Student's future".
4. A teacher should act with honesty and integrity with their work
5. The teacher should complete his teaching work in a timely and satisfying way.
6. A teacher may not delegate his or her responsibilities to any person who is not a teacher.
7. A teacher does not engage in activities, which adversely affects the of professional ethics.
8. A teacher should integrate his teaching, learning with his or her research.
9. Every teacher should take and follow the oath given by Ex-president Late Dr. A. P. J. Abdul Kalam.



Vidya Prasarak Mandal's  
**DR. GHALI COLLEGE**  
**GADHINGLAJ**  
Affiliated to Shivaji University



◀ **CODE OF CONDUCT FOR STUDENTS** ▶

1. It is compulsory for the students to wear his identity card in the college premises.
2. It is mandatory for the students to attend all the periods and practicals except in unavoidable circumstances.
3. There is strict prohibition to do any abominable act in the college premises.
4. It is compulsory for students to complete home assignments and to attend the internal evaluation and other examinations.
5. Students should show their Identity card whenever asked by college authority.
6. It is the duty of everyone to take care of the college property. Damage will be recovered from the responsible person if the property is damaged due to their negligence.
7. The last student to exit the class should turn off all the electrical appliances.
8. No program can be organized in college area without permission.
9. Outsiders are not allowed to enter in the college premises without proper permission.
10. Any behavior by the students that disrupts the discipline of the college will not be tolerated.
11. The decisions made by the college authorities regarding conduct, discipline will be the final.
12. It is student's personal responsibility to fill the forms like admission, examination, scholarship etc. in stipulated time.
13. Students should always follow the instructions displayed on notice board.
14. The Principal has the right to change the rules of the college.



Vidya Prasarak Mandal's  
**DR. GHALI COLLEGE**  
**G A D H I N G L A J**  
Affiliated to Shivaji University



◀ **CODE OF CONDUCT FOR NON TEACHING STAFF** ▶

1. Loyalty to the College by punctual and reliable in all duties.
2. Integrity by being honest in words and actions.
3. Creating and maintaining with strong relationships with:
  - a. Proper interactions with students
  - b. Maintaining professional boundaries with students and staffs.
4. Dignity by treating students by care and kindness.
5. Being supportive and cooperate with other staff members
6. Responsibility by meeting the required standards for every assigned task.
7. Respect by mutual respect, trust and confidentiality
8. Justice by being committed to the wellbeing of individuals, the wider community and the common good of all people.
9. He / she must respect and maintain the hierarchy in the Administration.
10. He /she should adhere strictly to the official resumption/ closing time and must dress decently and appropriately.
11. Must not use unauthorized persons to perform official duties.



Vidya Prasarak Mandal's  
**DR. GHALI COLLEGE**  
**GADHINGLAJ**  
Affiliated to Shivaji University



**◀ CODE OF CONDUCT FOR PRINCIPAL ▶**

1. Principal should make a conscious effort to be fair to personnel and students. Principal should fair to Faculty, staff, and students and need to know that they will be treated fairly when you make a decision.
2. Principal must apply honesty in his/her job. They should never directly lie to anyone. They must never withhold vital information that should be made public.
3. The Principal assumes responsibility and accountability for his or her performance and continually strives to demonstrate competence.
4. The Principal endeavors to maintain the dignity of the profession by respecting and obeying the law, and by demonstrating personal integrity.
5. Principal should maintain professional boundaries.
6. Train teachers to be responsible for their actions.
7. Understand that you and your teachers are accountable for your actions 24 hours a day, seven days a week.
8. The Principal shall not knowingly misappropriate, divert, or use monies, personnel, property, or equipment committed to his or her charge for personal gain or advantage.
9. The Principal shall not submit fraudulent requests for reimbursement, expenses, or pay.
10. The Principal shall not fake records, or direct or force others to do so.
11. The Principal shall be of good moral character and be worthy to instruct or supervise the youth of this state.
12. The Principal shall not reveal confidential information concerning students unless disclosure serves lawful professional purposes or is required by law.
13. The Principal makes concerted efforts to communicate to parents all information that should be revealed in the interest of the student.